

Town of Amherst Maine
Selectman Meeting

July 19, 2023 6:00 PM | Meeting called to order by Westley Ellington

In Attendance

Phil Deckers, Crystal Butterfield, Wes Ellington

Approval of Previous Month's Minutes

The Selectboard voted 3 to 0 the previous month's minutes ~~Not prepared~~

Approval of Warrant

The selectboard voted 3 to 0 the current warrant Not prepared yet

Roads

- Cold patch for Amherst and Aurora was delivered on 7/18
- Road patchwork will begin on 7/21
- Amherst will bill Aurora for their portion of the material
- Airline Brewing sign issue has been resolved through the CEO

School

- Started new billing for year for school budget

Town Office

- Signed Excise Tax Collection Agreement with the town of Osbourne
- Discussed appointing a deputy Clerk to help support the town

Correspondence

Other Business

- Should amend Ordinance (modify vegetation within there should have before and after photos). Deb will send to Crystal in email
- LD 2003 discussion; the only Land Use Ordinance which we believe would need to be amended is our lot size Ordinance
 - we to discuss recommended language w/ MMA
 - Debbie is going to speak w/ Hancock Co. Planning for recommended language
- Will need to replace ~~Deb~~ a School Trustee, one zoning Board of Appeals member, and one clerk.

- Motion made to adjourn meeting at
 - o Passed 3-0

Next Meeting

at 6:00 PM; Amherst Town Hall

Town of Amherst Maine

Selectman Meeting

August 21, 2023 @ 6:00 PM | Meeting called to order by Westley Ellington

In Attendance

Phil Deckers, Crystal Butterfield, Wes Ellington

Approval of Previous Month's Minutes

The Selectboard voted 3 to 0 the previous month's minutes

Approval of Warrant

The selectboard voted 3 to 0 the current warrant

Roads

- Road patching was performed by Town Volunteers on Smith Rd and Tannery Loop
- Smith Rd Bridge report was ~~sent~~ received by Town Selectboard
- Multiple Town Flags were replaced

School

Town Office

Correspondence

- Phil to speak to Aurora Selectboard on matters related to the Amherst/Aurora Cemetery
- Crystal will contact Kenny Sibley to discuss details on Amherst/Aurora Cemetery

Other Business

- Selectboard voted 3-0 to recommend an annual budget of \$444,341.17 at the town meeting
- Wes to contact Mike Crocker about possible HCC Budget Committee position
- Selectboard voted 3-0 to approve \$6.50 to subscribe to the Hancock County Planning Commission's services
- Deb sent the update to shoreland zoning ordinance to be voted on at annual town meeting
- Selectboard voted 3-0 to hold annual town meeting on September 30th
 - Motion made to adjourn meeting at 7:00 PM
 - Passed 3-0

Next Meeting

September 13 at 6:00 PM; Amherst Town Hall

Town of Amherst Maine

Selectman Meeting

September 13, 23 6:00 PM | Meeting called to order by Westley Ellington

In Attendance

Phil Deckers, Crystal Butterfield, Wes Ellington

Approval of Previous Month's Minutes

The Selectboard voted 3 to 0 to Pass the previous month's minutes

Approval of Warrant

The selectboard voted 3 to 0 to Pass the current warrant

Roads

School

Town Office

- Phil and Wes to repair the stairway wall next weekend
 - This should complete our items from the insurance adjuster

Correspondence

- Phil provided Walma's the audit information needed on previously sold town owned property.
- Town Meeting is set for 10:00 AM on September 30, 2023
- Town Reports were sent to printer and should be ready by September 14, 2023.
- Phil is still working on registering town owned property
 - If we don't make any headway soon we will be looking for a new attorney

Other Business

- Crystal discovered that the Aurora/Osborne cemetery is indeed for Aurora/Osborne within their by-laws
 - The town will wait for further communication from other townships
- John Harris has requested a \$200.00/week surcharge over existing contract to cover additional expenses
 - Selectboard votes 3-0 to not pay any costs above contract
- Selectboard has requested that the Waste Disposal Co-Op investigate bids and options for waste disposal vendors.
- Selectboard voted 3-0 to discuss LD1706 at the annual town meeting, but that any votes on the issue will be conducted at a later date based on Town feedback.
- Motion made to adjourn meeting at 6:56 PM
 - Passed 3-0

Next Meeting

October 18, 2023 at 6:00 PM; Amherst Town Hall

Selectman Meeting 11/15/23 6pm

Phil Deckers

Crystal Butterfield

Signed Warrant for November 2023, that was
had completed and signed.

Phil and Crystal Discussed FOIA Policy to review
and once discussed with Wes will develop our
own town policy. Looking at copying and admending
other towns ^{policies} to fit our needs.

Lorna Spearin - town ^{Clerk} ~~Clerk~~ advised that March 5th
there is a primary election. She however will be out
of town that week thus needs a deputy clerk/registrars.
She has been in contact with a couple of people ^{of interest}, but nothing
said. She did say it was state mandatory to have a deputy clerk regardless.

Adjorned 630

Town of Amherst Maine
Selectman Meeting

December 20, 2023 6:00 PM | Meeting called to order by Westley Ellington

In Attendance

Phil Deckers, Crystal Butterfield, Wes Ellington

Approval of Previous Month's Minutes

The Selectboard voted 3 to 0 the previous month's minutes

Approval of Warrant

The selectboard voted 3 to 0 the current warrant

Roads

- All town roads are in good shape after major storms this month
- Still need to put railing on Smith Road bridge

School

- No new business

Town Office

- Received new General Assistance applications from the State of Maine
- Stacey Stillman is interested in becoming the Deputy Clerk
- The town needs to change wording in Annual Town Warrant from Clerk to Clerk/Registrar

Correspondence

- Received 2021 Town Audit Report. The Selectboard is finding that there are many discrepancies and it appears that the auditor has been replicating the same report for many years.
 - Wes and Phil to follow up with Wadman's
- It was brought to the Selectboard that we may be eligible for the Green Credit on the State Forest Lands due to having wood rights as agreed to with State of Maine
 - Phil and Crystal will follow up. (Start w/ Mark Gibson)

Other Business

- Dennis Goodreau is interested in helping with 911 address assignments for town.

- Phil will discuss with him

- The Select Board voted 3-0 to pass a new FOAA Town Policy
 - Was to type and publish a document to formalize this

- Motion made to adjourn meeting at 6:54 PM

◦ Next meeting January

Next Meeting

at 6:00 PM; Amherst Town Hall

Town of Amherst Maine

Selectman Meeting

January 22, 2024 @ 6:00 PM | Meeting called to order by Westley Ellington

In Attendance

Phil Deckers, Crystal Butterfield, Wes Ellington

Approval of Previous Month's Minutes

The Selectboard voted 3 to 0 the previous month's minutes

Approval of Warrant

The selectboard voted 3 to 0 the current warrant

Roads

- A load of salt is to be dropped off tomorrow

School

Town Office

- Crystal dropped off the 2023 Audit information to Wadman's
- We need to really pay attention to spending over the remainder of the fiscal year.
- Crystal will send February warrant out next year.

Correspondence

- Request to post town meeting minutes on Town of Amherst website
 - The Selectboard voted 3-0 to post meeting minutes on Town website
- Mark Gibson sent a response to the state of Maine Revenue Service around our procedures for managing personal property tax.
- Phil Deckers is investigating the contract proposal from the Small Animal Clinic regarding animals surrendered or abandoned.

Other Business

- The Solid Waste Co-op is working on a new contract for 2025
- Discussed the possibility of placing a constable on the annual warrant for election.
 - More discussion needed

- Motion made to adjourn meeting at 6:43 PM
 - Passed 3-0

Next Meeting

February 6, 2024 at 6:00 PM; Amherst Town Hall

Town of Amherst Maine

Selectman Meeting

March 18, 2024 @ 5:00 PM | Meeting called to order by Westley Ellington

In Attendance

Phil Deckers, Crystal Butterfield, Wes Ellington

Approval of Previous Month's Minutes

The Selectboard voted 2 to 0 the previous month's minutes

Approval of Warrant

The selectboard voted 2 to 0 the current warrant

Roads

- Town Roads were posted to permit only on March 3rd.

School

Town Office

- Follow up on Census Bureau "new domicile request" with Mark Gibson
- Request to purchase 12 new flags for roads
 - will reconsider in May
- Completed LRAP form
 - waiting on address to mail it to

Correspondence

- Received 9 requests of information regarding Hancock County
 - Replied specifying that the Select Board received these requests in error and if not for the request to resubmit requests specific to the town of Amherst.

Other Business

- The Selectboard will reach out to MMA to discuss a Maine Food Sovereignty Act ordinance for the town.
- Wes to continue uploading meeting minutes to town website
 - Has to transcribe from written to typed first
- The Select Board had to sign a letter to ~~FEMA to close out~~ so that Hancock Co. could proceed with FEMA Services

- Motion made to adjourn meeting at

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Next Meeting

at 6:00 PM; Amherst Town Hall

Town of Amherst Maine

Selectman Meeting

April 17, 2024 6:00 PM | Meeting called to order by Westley Ellington

In Attendance

Phil Deckers, Crystal Butterfield, Wes Ellington

Approval of Previous Month's Minutes

The Selectboard voted 3 to 0 the previous month's minutes

Approval of Warrant

The selectboard voted 3 to 0 the current warrant

Roads

Harry Brook Bridge : Pieces are prefabbed and ready to install (guard rails)

School

2025 Proposed School Budget : Raised concerns about additional funds in the annual meeting warrant. We expressed to our school board members that this needs to be more clear. They told us that this will be brought up in the next school board meeting

Town Office

Town Flags : We need 12 additional flags to replace ones that were out of commission after last year. Last year we spent \$50/flag. Need to add article to 2025 warrant specific to flag money. The selectboard approves the purchase of 12 new flags for 2024. Approved 3-0

Correspondence

- The Union River Historical Society requested use of Town Hall for Annual Meeting. Selectboard approved 3-0.

Other Business

Town Trash: Phil to call Casella Waste to receive bid on curb side pickup
State MRS Ratio Declaration Form: Was to contact Mark G on this

Dickie Foster Property: Was to ensure compliance with current regulations
and we are going to move on getting rid of property

County Tax: 16.43% Increase. In 2019 it was \$10 per \$5. This year \$17,244
Animal Control Officer: Aurora lists Selectboard as Animal Control Officer (need copy of
warrant)

MMA Town Survey: Crystal to take care of this

- Motion made to adjourn meeting at 6:51 PM

o Passed 3-0

Next Meeting

May 15 at 6:00 PM; Amherst Town Hall

Town of Amherst Maine

Selectman Meeting

May 15, 2024 6:00 PM | Meeting called to order by Westley Ellington

In Attendance

Phil Deckers, Crystal Butterfield, Wes Ellington

Approval of Previous Month's Minutes

The Selectboard voted 3 to 0 the previous month's minutes

Approval of Warrant

The selectboard voted 3 to 0 the current warrant

Roads

- Phil has been constructing the guardrails and side rails on Harvey's Brook Bridge. They have been completed. I thank Forest Stump.
- Posted road signs were removed on April 27th. Received bridge from the State DOT
- Harley, Jamie Anderson, and Phil put up road flags

School

- No new business

Town Office

- White Goods Day is June 8 and 9, 8am to 3pm in Aurora and June 22nd and 23rd, 8am to 3pm in Waltham
- Awaiting number of miles, stops, and rough tonnage so that we can get bids
- Managing within +/- 1% of commitment

Correspondence

- Phil is going to reach out to HRCPC about LD 2003 and what is required and when we are required to comply by.
 - This is in response to the email to the Selectboard from the Planning Board
- Wes will complete the PC Renewal Application
- Wes completed the 2024 SLFRF documentation and reporting for the year

Other Business

- Union River Historical Society has booked the Town Meeting Room tentatively for August 27th

- Motion made to adjourn meeting at 6:48 PM

o Passed 3-0

Next Meeting

June 19, at 6:00 PM; Amherst Town Hall